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#### 1 Download the "Octopus" App at App Store



You can download the "Octopus" App provided by Octopus Cards Limited at App Store. Enter "Octopus" at App Store and press search. Install the "Octopus" App.

#### 2 Enable Bluetooth on the iOS mobile device



- i. Open "Settings" in iOS mobile device and tap "Bluetooth."
- ii. Enable "Bluetooth".

- 3 Pairing the Octopus Mobile Reader with iOS mobile device
  - 3.1 Pair the reader in "Reader Setup" (For the first time use of "Octopus" App)



- i. Tap "Start Setup".
- ii. Tap "Connect Now".
- iii. Press the power button on the side of the Octopus Mobile Reader until the blue indicator blinks rapidly and the password input screen appears.
- iv. When the "Bluetooth Pairing Request" screen appears on the iOS mobile device and the code entry request appears, enter the 6-digit code (PASSKEY) printed on the side of the Octopus Mobile Reader, and then tap "Pair".
- v. Setup is completed.

3.2 Pair the Octopus Mobile Reader in the main menu (Special case when pairing is required again).



Each Octopus Mobile Reader can only pair with a single iOS mobile device at a time. If the Octopus Mobile Reader is paired with another iOS mobile device after you use that Reader, please follow the steps below to pair the Reader with your iOS mobile device again (please follow the steps below if you would like to pair your iOS mobile device with a new Octopus Mobile Reader):

- i. Open "Settings" and Tap "Bluetooth".
- ii. Enable Bluetooth on the iOS mobile device and "PaSoRi" will be shown under "My Devices".
- iii. Tap "()" and then select "Forget This Device".



- iv. Tap "Connect Now" in the main menu.
- v. When the screen shows "Connecting...", press the power button on the side of the Octopus Mobile Reader until the blue indicator blinks rapidly and the password input screen appears.
- vi. When the "Bluetooth Pairing Request" screen appears on the iOS mobile device and the code entry request appears, enter the 6-digit code (PASSKEY) printed on the side of the Octopus Mobile Reader, and then tap "Pair".
- vii. Paring is completed.

### 4 Connect the Octopus Mobile Reader



If your Octopus Mobile Reader has been paired up with iOS mobile device, please follow the steps below to connect the Octopus Mobile Reader.

- i. Tap "Connect Now" in the main menu.
- ii. Octopus Mobile Reader is connected.

# 5 Register the Octopus



- i. Connect the Octopus Mobile Reader and tap "Octopus Registration".
- ii. Tap the "+" icon at the top right corner.
- iii. Input the Octopus number, remark and select the intended function and tap "Save".
- iv. You can enquire the remaining value and the transaction record of the Octopus. If you have registered the Octopus for online payment, you can use the service after 24 hours on the same mobile device.

## 6 Enquire the Octopus

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	🔁 Enquiry						***59988	2016	-07-11 17:13	Octopus Number		***59988
	Check Octopus' remaining value, the latest transaction records or other information and collect refund.						Notification You with service mess change the settin list.	will receive push noti sage on this Octopus ig, please edit in the (	To Edit	Remarks		My Octopus >
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	Automatic Add Value Service Apply and enjoy the benefits of auto reloading.	R		Tips: Pleas	e replace vour Octopus a	any Octopus	Online 2015-10-20 15:07	AAVS	Automatic Add V (AAVS) amount	alue Service	HKD 250.0	
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	Settings						<b>Bus</b> 2014-10-03 18:4	0	-45.0			
	Last digit of card number						MTR 2014-10-03 15:3	0	-60.0			
	Replace your card now!						MTR 2014-10-03 15:3	0	AAVS			

- i. Connect the Octopus Mobile Reader and tap "Enquiry".
- ii. Put your Octopus on the "Octopus Mobile Reader".
- iii. Please do not remove the Octopus during the app is reading the Octopus.
- iv. The transaction information is shown. Since you have enquired your Octopus on the mobile device for the first time, you will be able to receive our service notification for this Octopus through this mobile device. You may change this setting in the Octopus List.
- v. Please tap ">" to read more Octopus details.

### 7 Using the Octopus for online payment



- i. Connect the Octopus Mobile Reader and tap "Payment".
- ii. Scan the QR code through QR Code Reader, or enter the 7-digit payment code.
- iii. Taobao<sup>®</sup> users please read the notes. Other users can just ignore it. Then click "OK"
- iv. Review the merchant information and payment amount. Read and agree the online payment important notes. Taobao<sup>®</sup> users can choose to provide mobile number for the refund purpose.

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-			Octopus Number		08359988			
choose " pairing ag	ease go to the Bluetooth set 'Forget this device" and pro gain if the Reader has been	ceed with paired with	Last reload date		2016-07-11			
	other devices.		Payment Time	20	16-07-11 17:19:41			
			Reference number	mber 201607111719411831				
			If you have any enquiries on the payment items above, please call the Octopus Customer Service Hotline at 220 2222 and provide the Reference.					

- v. Place your Octopus at Octopus Mobile Reader until the Receipt is shown.
- vi. Transaction is completed. You can review the Octopus remaining value and transaction details.

#### **Review Online Payment Receipt** 8

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8889 R	eader connected State													
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ŝ	Settings		Q		>				If you have any enquir please call the Octopu	ies on the payment ite is Customer Service H	ems above, Hotline at 2266	r You ca	Delete receipt? You can't undo this action.	
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		Vers	rsion 1.1.0 UAT			Lauost	Juit							

- Tap "Settings". i.
- Tap "Payment Receipts". ii.
- Select the online payment receipt for review. iii.
- Review the online payment receipt. You can also tap the "delete" icon 🔳 at the top right corner to delete the receipt. iv.
- Once the receipt has been deleted, it cannot be recovered. ٧.

9 Collect Online Payment or Other Refund / Bonus (Applicable to specific merchants only)

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	Octopus		Close	Octopus List	+	K Back	Detail		Cancel	Payment Details zpcr318	Time Left 98:33		Receipt	Done	
📼 Reade	er connected	Status	My Card		<b>(5</b> >				🖾 Reader con	nected					
FQ E	nquiry		///20(0)			Octopus Number		***77726(8)	Merchant name Online Me	rchant		Refund / Bonus collected			
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co	ollect refund.					Remarks		My Card 🗧	HKD 20.0			Online Merchant			
Ma on	<b>'ayment</b> ake Octopus Online Payment at nline merchants.	designated				Online Payment						Refund / Bonus Amoun HKD 20.0	t		
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Th Oc	nis application only supports reg ctopus.	gistered				NOTIFICATIONS						Last reload date		2016-10-19	
{Ô} Se	Settings					Refund / Bonus HKD20.0 offered by O collection till 2016-10-	)nline Merchant is r -19.	ready for Collect	Pl	ease put your Octopu	IS	Collection Time (Y-M-D	D H:M:S)	2016-10-19 14:29:58	
						Refund / Bonus	Dnline Merchant is r	ready for Collect		on the Reader		Reference number	2 s on the items a	016101914295838731	
<b>1</b> 0	ePay 🧕 📻					Refund / Bonus HKD10.0 refunded by for collection till 2016-	Online Merchant is -10-19.	ready Collect				Octopus Customer Serv the reference number.	rice Hotline at 2	266 2222 and provide	
With Of effay, split bills and top up your Octopus is just one click away!						Refund / Bonus	Online Merchant is	ready Collect							

- i. Connect the Octopus Mobile Reader and tap "Octopus Registration".
- ii. Select the Octopus using to collect the refund / bonus from the list.
- iii. Click "Collect".
- iv. Place your Octopus at Octopus Mobile Reader until the Receipt is shown.
- v. Refund / bonus is collected. You can review the Octopus remaining value and refund / bonus details.

Remarks : To receive notification, you have to make transaction enquiry or online payment with that particular Octopus at least once.

#### 10 Review Online Payment or Other Refund / Bonus Receipt

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EQ	Check Octopus' remaining value transaction records or other info	e, the latest ormation and	Payment Receipts >			Online Merchant +20.0 >		Refund / Bonus Amount HKD 10.0			Refund / Bonus Amount HKD 10.0				
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	Octopus.				Online Merchant		+20.0 >	If you have any enquiries on the items above, pleas Octopus Customer Service Hotline at 2266 2222 a		s above, please call the 2266 2222 and provide	le If you have any enquiries on the items above, please of ide Octopus Customer Service Hotline at 2266 2222 and I				
(j)	Settings		FAQ		>	2016-10-19 14:23			the reference number.			Delete receipt?			
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15	With Of ePay, split bills and top up our Octopous is		Contact Us		>								Delete		
With O top up			Open Source L	icences	>								Cancel		
just on	t Click away!		Version 1.1.0 UAT												

- i. Tap "Settings".
- ii. Tap "Refund / Bonus Receipts".
- iii. Select the refund / bonus receipt for review.
- iv. Review the refund / bonus receipt. You can also tap the "delete" icon 🔳 at the top right corner to delete the receipt.
- v. Once the receipt has been deleted, it cannot be recovered.

#### 11 Activate AAVS



- i. Connect the Octopus Mobile Reader and tap "AAVS".
- ii. Tap "Activate AAVS".
- iii. Follow the instruction, input the ID no. & date of birth information, then tap "Activate".
- iv. Place your Octopus at Octopus Mobile Reader to activate AAVS.
- v. AAVS activation is completed.

# 12 Collect Incomplete Transaction or Other Refund



- i. Connect the Octopus Mobile Reader and tap "Enquiry", and then place your Octopus at Octopus Mobile Reader. No prior registration is required.
- ii. Upon the successful refund, the related refund and transaction details will be shown if the Octopus has been registered.
- iii. If the Octopus has not been registered, only the refund amount and remaining value will be shown.