

# Octopus Cards Limited

## Supplier Code of Practice

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The Supplier Code of Practice (the “Code”) serves to provide an ethical and behavioural framework for Octopus’ suppliers, vendors and service providers (referred to as “Suppliers” in this Code). All Suppliers are required to confirm conformance to the Code during the process of being engaged in the provision of goods or services to the company. Suppliers shall inform relevant parties (including their employees, agents and contractors) about the Code in order to ensure compliance with relevant requirements.

Octopus reserves the right to conduct inspections and request information from the Supplier in order to verify compliance with the Code. Any violation of the Code may be considered as a material breach of the contractual agreement by the Supplier.

1.	<b>Compliance with Statutory and Regulatory Requirements</b> The Supplier shall comply with all applicable laws and regulatory requirements.
2.	<b>Ethical Standards</b> The Supplier shall maintain high ethical standards in its operations, including the areas of <ul style="list-style-type: none"><li>• Anti-bribery and anti-corruption (including soliciting and offering of advantages)</li><li>• Avoidance and disclosure of any conflict of interests</li><li>• Open and fair competition</li><li>• Maintenance of confidentiality and personal data privacy</li></ul>
3.	<b>Human and Labour Rights</b> The Supplier shall support the principles concerning child and forced labour, health and safety, wages and working hours, anti-slavery and human trafficking, discrimination etc. as set out in the following declaration/ principles/ legislation: <ul style="list-style-type: none"><li>• United Nations Universal Declaration of Human Rights</li><li>• International Labour Organization Declaration of Fundamental Principles and Rights at Work</li><li>• OECD Principles of Corporate Governance</li><li>• United Nations Global Compact</li><li>• United Kingdom Modern Slavery Act (or similar legislation in other countries)</li></ul>
4.	<b>Environmental Protection</b> The Supplier shall take all practicable steps and commit to devote continuous effort in managing and minimizing the environmental impacts of their business.
5.	<b>Supply Chain Management</b> The Supplier shall ensure that it carries out its business with its own suppliers and contractors in accordance with the principles as set out in this Code.